



# CITY OF GUYTON

PO Box 99 Guyton, Georgia 31312  
Telephone – 912.772.3353 • Fax – 912.772.3152  
www.cityofguyton.com  
*Working Together to Make a Difference*

**Mayor**  
Russell Deen  
**City Manager**  
Bill Sawyer  
**City Clerk**  
Tina Chadwick



*Working Together To Make A Difference*

## FY2020/2021 BUDGET

Introduction of Ordinance  
July 2, 2020

Adopted by City Council  
July 22, 2020

CITY OF GUYTON, GEORGIA

FY2021 BUDGET

ORDINANCE NUMBER 2020-05

AN ORDINANCE TO PROVIDE FOR ADOPTION OF A BUDGET CONTAINING ESTIMATES OF PROPOSED REVENUES AND EXPENDITURES OF GUYTON, GEORGIA FOR THE YEAR BEGINNING JULY 1, 2020.

IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF GUYTON, GEORGIA:

Section 1. That for the expenses of the government and its activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and the amounts in the following sections is hereby appropriated:

Section 2. That for the said fiscal year there is hereby appropriated out of the General Fund the following:

Administration	\$284,613.15
City Council	\$ 30,668.80
Police Department	\$305,611.93
Public Works	\$406,701.84
Leisure/Historic	\$ 5,000.00
General Government	\$ 60,500.00

Section 3. That for the said fiscal year there is hereby appropriated out of the SPLOST Fund the following:

SPLOST	\$253,018.25
--------	--------------

Section 4. That for the said fiscal year there is hereby appropriated out of the Water/Sewer Fund the following:

Waterworks/Maintenance	\$1,179,525.80
------------------------	----------------

Section 5. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed.


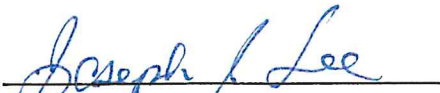
Adopted this 22<sup>nd</sup> day of July, 2020

CITY OF GUYTON



Russ Deen, Mayor

ATTEST:

  
Tina Chadwick, City Clerk  
Mayor Pro Tem Michael Johnson  
Council Member Joseph Lee  
Council Member Hursula Pelote  
Council Member Marshall Reiser  
Bill Sawyer, City Manager

Account Id	Account Description	2020 Budgeted	2020 Actual	Proposed
<b>REVENUES:</b>				
100-31-4000	LOCAL OPTION SALES TAX	280,000.00	191,258.83	236,539.72
100-31-4001	INSURANCE PREMIUM TAX (	63,000.00	128,363.20	63,000.00
100-31-4002	BEER AND WINE TAX	47,628.00	51,479.34	47,628.00
100-31-4003	FRANCHISE TAX	97,303.00	107,981.95	97,303.00
100-31-4004	MOTOR VEHICLE TAX	2,923.00	3,642.72	2,923.00
100-31-4005	REAL ESTATE TRANSFER TA	723.00	612.49	723.00
100-31-4006	INTANGIBLE TAXES	2,663.00	4,007.41	2,663.00
100-31-4008	AD VALOREM/PROPERTY TA	198,539.00	174,043.21	198,539.00
100-31-4009	TITLE A. V. TAX - LOST	33,774.00	63,868.83	33,774.00
100-31-4010	TITLE A. V. TAX - SPLOST	27,026.00	6,015.89	27,026.00
100-31-4016	LOST EXCISE TAX	11,329.00	3,550.42	11,329.00
100-31-4017	SPLOST EXCISE TAX	0.00	3,469.65	0.00
100-31-4806	SERVICE FEES	604.00	334.57	604.00
100-32-4024	ALCOHOL BEVERAGE LICENSE	0.00	1,000.00	1,000.00
100-32-4201	BUSINESS LICENSE FEE	15,219.00	13,175.00	15,219.00
100-32-4202	BUILDING PERMITS	39,909.00	126,060.00	80,000.00
100-32-4203	ZONING FEES	600.00	500.00	600.00
100-32-4204	ALCOHOL BEVERAGE LICENSE	7,800.00	5,500.00	7,800.00
100-33-4303	LMIG	106,435.00	34,025.28	30,425.00
100-33-4306	SALE OF ASSETS	7,000.00	1,903.15	0.00
100-34-4400	GARBAGE COLLECTION FEE	200,961.00	170,067.21	200,000.00
100-35-3250	PD FEES AND FINES ACCOU	30,793.00	8,786.33	30,000.00
100-38-4700	RENT INCOME	5,905.00	1,250.00	6,000.00
100-38-4701	RUMMAGE SALE SPACES	3,000.00	2,920.00	0.00
100-38-4702	MISCELLANEOUS REVENUE	1,000.00	45,041.61	0.00
100-90-0000	CANCEL REVENUE	0.00	944.50	0.00
<b>GENERAL FUND Revenue Total</b>		<b>1,184,134.00</b>	<b>1,129,801.59</b>	<b>1,093,095.72</b>



**ADMINISTRATION:**

100-0000-5001	SALARIES	128,718.00	46,972.86	105,000.00
100-0000-5002	PAYROLL TAXES	9,847.00	3,479.82	8,032.50
100-0000-5003	EMPLOYEE INSURANCE	19,482.00	14,526.41	16,800.00
100-0000-5004	RETIREMENT	741.00	1,581.88	1,500.00
100-0000-5101	POSTAGE	193.00	1,561.79	1,500.00
100-0000-5102	OFFICE SUPPLIES	9,590.00	7,418.04	8,000.00
100-0000-5103	BANK CHARGES	500.00	339.70	400.00
100-0000-5104	ADS	3,588.00	2,030.31	2,500.00
100-0000-5105	PENALTIES	0.00	3,240.40	3,500.00
100-0000-5201	AUDIT	10,703.00	0	7,500.00
100-0000-5202	LEGAL SERVICES	70,000.00	127,533.32	60,000.00
100-0000-5203	PROFESSIONAL SERVICES	6,640.00	100,482.00	24,000.00
100-0000-5205	DUES	4,067.00	5,423.40	5,000.00
100-0000-5208	ALARM SYSTEM	324.00	715.50	800.00
100-0000-5209	TRAVEL & TRAINING	1,930.00	5,491.73	6,000.00
100-0000-5300	TELEPHONE	12,797.00	10,466.17	12,000.00
100-0000-5305	UTILITIES	13,446.00	7,646.31	10,000.00
100-0000-5450	COMPUTER EQUIPMENT	12,700.00	8,674.99	2,500.00
100-0000-5451	ACCOUNTING SOFTWARE	16,647.00	16,647.00	4,000.00
New Account	CONTINGENCY			5,580.65
		321,913.00	364,231.63	284,613.15

**CITY COUNCIL:**

100-1000-5001	SALARIES	16,200.00	6,600.00	19,200.00
100-1000-5002	PAYROLL TAXES	1,239.00	504.90	1,468.80
100-1000-5196	MISCELLANEOUS EXPENSE	0.00	1,875.00	0.00
100-1000-5209	TRAINING & TRAVEL	2,500.00	10,016.09	10,000.00
New Account	Contingency			613.38
		19,939.00	18,995.99	30,668.80

31,282.18-4

Account Description	2020 Budgeted	2020 Actual	Proposed
<b>ELECTIONS:</b>			
100-1595-0000 CONTROL - Elections	0	0	0.00
100-1595-5115 ELECTION EXPENSE	0.00	10,197.01	0.00
100-1595-5709 INSURANCE - GROUP	0.00	342.38	0.00
	0.00	10,539.39	0.00

**POLICE DEPARTMENT:**

100-3200-5001 SALARIES	146,829.00	56,516.71	194,512.00
100-3200-5002 PAYROLL TAXES	12,067.00	4,813.07	15,379.80
100-3200-5003 EMPLOYEE INSURANCE	25,605.00	9,976.11	28,800.00
100-3200-5004 RETIREMENT	1,017.00	593.14	3,000.00
100-3200-5005 OVERTIME	10,910.00	5,098.94	6,531.13
100-3200-5101 POSTAGE	121.00	10.10	300.00
100-3200-5102 OFFICE SUPPLIES	4,188.00	1,137.85	5,000.00
100-3200-5208 ALARM SYSTEM	324.00	90.00	600.00
100-3200-5209 TRAINING & TRAVEL	1,500.00	827.64	2,000.00
100-3200-5250 JUDGE	2,700.00	0	2,700.00
100-3200-5251 PUBLIC DEFENDER	7,680.00	4,400.00	7,680.00
100-3200-5252 SHERIFF'S OFFICE	1,714.00	281.99	1,714.00
100-3200-5253 TECH FUND	1,000.00	0	0.00
100-3200-5254 ENFORCEMENT EXPENSE	832.00	1,202.30	832.00
100-3200-5301 UNIFORMS	2,500.00	2,472.84	3,500.00
100-3200-5302 GAS	8,141.00	4,435.28	14,000.00
100-3200-5305 UTILITIES	500.00	5,776.18	8,000.00
100-3200-5350 GLOBAL SOFTWARE	813.00	3,433.60	813.00
100-3200-5400 MAINTENANCE	1,000.00	825.00	2,500.00
100-3200-5401 VEHICLE MAINTENANCE	5,696.00	4,365.97	6,000.00
100-3200-5402 RADIOS	1,500.00	2,611.27	0.00
100-3200-5450 AMMUNITION	500.00	0	750.00
100-3200-5451 WEAPONS	715.00	0	1,000.00
100-3200-5624 PD MISCELLANEOUS	0.00	152.42	0.00
100-3200-5640 PD - GSCCCA	0.00	598.29	0.00
100-3200-5642 PD - EFF CNTY VICTIM WITN	0.00	140.98	0.00
100-3200-5643 PD - PEACE OFFICERS A & B	0.00	148.33	0.00
New Account			
Contingency			6,112.24

**PUBLIC WORKS:**

100-4200-5001 SALARIES  
 100-4200-5002 PAYROLL TAXES  
 100-4200-5003 EMPLOYEE INSURANCE  
 100-4200-5004 RETIREMENT  
 100-4200-5204 ENGINEERING  
 100-4200-5250 LANDSCAPING SERVICES  
 100-4200-5301 UNIFORMS - STREET  
 100-4200-5302 GAS  
 100-4200-5350 UTILITY - TREE LIGHTS  
 100-4200-5351 UTILITIES - GARAGE  
 100-4200-5352 UTILITIES - STREET LIGHTS  
 100-4200-5353 GARBAGE FEE/SANITATION  
 100-4200-5401 VEHICLE MAINTENANCE  
 100-4200-5403 EQUIPMENT REPAIRS  
 100-4200-5405 SUPPLIES  
 100-4200-5450 ROAD MAINTENANCE  
 100-4200-5451 DITCH MAINTENANCE  
 New Account Contingency

Account Id	Account Description	2020 Budgeted	2020 Actual	Proposed
		237,852.00	109,908.01	305,611.93
100-4200-5001	SALARIES	46,413.00	16,062.93	66,560.00
100-4200-5002	PAYROLL TAXES	3,551.00	1,267.06	5,091.84
100-4200-5003	EMPLOYEE INSURANCE	6,680.00	5,898.32	14,400.00
100-4200-5004	RETIREMENT	381.00	197.73	6,000.00
100-4200-5204	ENGINEERING	15,000.00	7,582.50	15,000.00
100-4200-5250	LANDSCAPING SERVICES	32,000.00	39,283.14	9,600.00
100-4200-5301	UNIFORMS - STREET	511.00	1,946.85	2,000.00
100-4200-5302	GAS	2,000.00	2,835.76	3,000.00
100-4200-5350	UTILITY - TREE LIGHTS	356.00	93.50	350.00
100-4200-5351	UTILITIES - GARAGE	580.00	1,086.16	1,200.00
100-4200-5352	UTILITIES - STREET LIGHTS	47,422.00	51,465.82	52,000.00
100-4200-5353	GARBAGE FEE/SANITATION	178,109.00	190,103.62	200,000.00
100-4200-5401	VEHICLE MAINTENANCE	15,475.00	3,709.11	5,000.00
100-4200-5403	EQUIPMENT REPAIRS	2,000.00	649.52	1,500.00
100-4200-5405	SUPPLIES	6,000.00	4,315.59	5,000.00
100-4200-5450	ROAD MAINTENANCE	100,000.00	105,764.25	10,000.00
100-4200-5451	DITCH MAINTENANCE	41,435.00	888.78	10,000.00
New Account	Contingency	497,913.00	433,150.64	406,701.84



Account Id: Account Description: 2020 Budgeted: 2020 Actual: Proposed

Account Id	Account Description	2020 Budgeted	2020 Actual	Proposed
<b>LEISURE / HISTORIC</b>				
100-6000-5209	TRAINING & TRAVEL	200.00	0	0.00
100-6000-5250	ROOM RENTAL DPST	372.00	450.00	0.00
100-6000-5251	EASTER EGG HUNT	725.00	0	0.00
100-6000-5252	GUYTON FUN RUN	1,000.00	1,000.00	0.00
100-6000-5253	OLE EFFINGHAM DAYS	150.00	0	0.00
100-6000-5254	PARADES	375.00	40.00	0.00
100-6000-5255	PUBLIC LIBRARY	1,000.00	0	0.00
100-6000-5256	LUMINARY SERVICES	75.00	1,511.64	0.00
100-6000-5257	MEMORY GARDEN	300.00	0	0.00
100-6000-5258	SIGNAGE	100.00	0	0.00
100-6000-5259	ICE CREAM SOCIAL	100.00	0	0.00
100-6000-5260	FOUNDER'S DAYS	100.00	0	0.00
100-6000-5261	CLEAN UP GUYTON	1,500.00	0	0.00
100-6000-5262	RUMMAGE SALE	400.00	243.48	0.00
100-6000-5405	SUPPLIES	2,687.00	456.27	0.00
100-6000-5511	EVENTS, SPECIAL/CITY	0.00	4,102.81	0.00
100-6000-5512	UTILITIES - RECREATION/FIR	0.00	6,947.10	0.00
New Account	Contingency			5,000.00
		9,084.00	14,751.30	5,000.00

**GENERAL GOVERNMENT:**

100-7000-5050	MERIT COMPENSATION	6,500.00	5,045.00	0.00
100-7000-5206	WORKERS COMP	19,788.00	25,667.95	26,000.00
100-7000-5207	GENERAL INSURANCE	14,020.00	205.70	15,000.00
100-7000-5209	TRAINING & TRAVEL	483.00	0	0.00
100-7000-5250	STAFF/INMATE INCIDENTAL	730.00	0	0.00
100-7000-5251	SEASONAL DECORATIONS	993.00	582.85	1,000.00
100-7000-5252	NEW ZONING CODIFICATION	20,000.00	2,970.00	8,500.00
100-7000-5253	LONG-TERM DEBT	17,878.00	0	0.00
100-7000-5406	BUILDING MAINTENANCE	10,418.00	10,626.28	0.00
100-7000-5450	CITY PRTY-MAINTENANCE/	6,624.00	2,898.00	0.00
New Account	Contingency			10,000.00
		97,434.00	47,995.78	60,500.00



Account Id	Account Description	2020 Budgeted	2020 Actual	Proposed
GENERAL FUND	Expenditure Total	1,184,135.00	99,572.74	1,093,095.22
	NET General Fund			0.00

Account Id	Account Description	2020 Actual	2020 Budgeted	2021 Budget
<b>Revenues:</b>				
505-34-600	WATER SERVICE CHARGE	9,900.00	54,057.00	0.00
505-34-602	CUT IN/TAP/IMPACT	365,300.00	173,160.00	278,300.00
505-34-603	RETURN CHECK FEES	315.00	654.00	500.00
505-34-604	WATER REVENUE	437,146.65	445,834.00	500,000.00
505-34-605	INTEREST EARNED	2.70	0.00	0.00
505-34-606	GARBAGE FEES COLLECTED	-14.81	0.00	0.00
505-34-607	SEWAGE REVENUE	443,754.37	374,726.00	500,000.00
505-34-608	SEWAGE SERVICE CHARGE	5,775.00	7,881.00	7,500.00
505-34-609	LATE FEES & PENALTIES	-16,543.88	28,734.00	0.00
505-34-610	METER FEES, NEW CONSTRU	41,500.00	28,560.00	30,000.00
505-34-611	ADMIN. FEE, WATER TAP	2,800.00	3,720.00	2,500.00
505-34-613	MISCELLANEOUS INCOME	180.78	43,404.00	0.00
505-34-614	SALE OF ASSETS	313.85	2,000.00	0.00
505-90-0000	CANCEL REVENUE	1,033.91	0.00	0.00
<b>WATER FUND Revenue Total</b>		<b>1,291,463.57</b>	<b>1,162,730.00</b>	<b>1,318,800.00</b>

**Water Distribution / Sewer Collections**

505-1000-5001	SALARIES	81,563.31	135,103.00	30,160.00
505-1000-5002	PAYROLL TAXES	6,816.85	10,644.00	1,892.80
505-1000-5003	EMPLOYEE INSURANCE	13,211.86	25,605.00	6,500.00
505-1000-5004	RETIREMENT	682.13	1,017.00	300.00
505-1000-5005	OVERTIME	6,171.14	4,035.00	1,000.00
505-1000-5101	POSTAGE	5,466.73	8,000.00	5,500.00
505-1000-5102	OFFICE SUPPLIES	3,584.99	2,000.00	4,000.00
505-1000-5103	BANK CHARGES	51.28	2,700.00	12,000.00
505-1000-5104	ADS	0	500.00	250.00
505-1000-5109	TRAINING & TRAVEL	856.48	1,000.00	1,000.00
505-1000-5201	AUDIT	0	10,703.00	7,500.00
505-1000-5202	LEGAL SERVICES	41,391.14	70,000.00	50,000.00
505-1000-5203	PROFESSIONAL FEES	75,760.99	59,715.00	330,240.00
505-1000-5204	ENGINEERING	23,457.50	15,000.00	25,000.00
505-1000-5205	DUES	1,272.96	1,535.00	1,500.00
505-1000-5206	WORKERS COMP	5,478.05	5,369.00	2,000.00
505-1000-5207	GENERAL INSURANCE	159.00	6,542.00	6,330.00
505-1000-5250	MAPPING	39,685.02	35,000.00	35,000.00
505-1000-5251	DRINKING WATER FEES TO EP	5,400.00	6,000.00	6,000.00
505-1000-5301	UNIFORMS	413.61	1,023.00	0.00
505-1000-5302	GAS	9,543.21	7,500.00	10,000.00
505-1000-5305	UTILITIES	45,408.67	34,200.00	45,000.00
505-1000-5404	EQUIPMENT	6,616.42	29,500.00	10,000.00
505-1000-5405	SUPPLIES	12,554.41	18,000.00	23,250.00
505-1000-5450	METERS	33,746.00	40,000.00	30,000.00
505-1000-5451	SEWER REPAIRS/MAINTENANCE	34,195.54	45,458.00	25,000.00
505-1000-5452	WATER REPAIRS/MAINTENANCE	18,195.28	21,127.00	27,000.00
505-1000-5453	CHEMICALS	4,286.79	3,000.00	5,000.00

**Wastewater Treatment Plant:**

505-2000-5203	PROFESSIONAL FEES	14,498.79	37,200.00	0.00
505-2000-5207	GENERAL INSURANCE	0	6,003.00	6,003.00
505-2000-5250	DEBT SERVICE	420,100.00	420,100.00	420,100.00
505-2000-5305	UTILITIES	10,303.00	35,000.00	15,000.00
505-2000-5400	MAINTENANCE	16,737.71	30,000.00	25,000.00
505-2000-5405	SUPPLIES	4,878.04	30,000.00	10,000.00
505-2000-5450	CHEMICALS	329.01	4,150.00	1,500.00
505-4410-0000	CONTROL	0	0	0.00
505-4410-748	UTILITY LOCATES	472.50	0.00	500.00
<b>WATER FUND Expenditure Total</b>		<b>943,288.41</b>	<b>1,162,729.00</b>	<b>1,179,525.80</b>

Net of Revenue and Expenditures	348,175.16	1.00	139,274.20
---------------------------------	------------	------	------------